

Request to Change Bus Transportation
2022-2023

NOTE: Please be reminded that requests for a change of transportation will NOT allow for a student to be transported to/from a location outside his/her designated school attendance area and MUST be for five (5) days per week. In addition, if the bus load is at capacity, the request may not be granted.

I am requesting a transportation change for the 2022-2023 school year. I am providing the following information in order to have the request reviewed by Durham School Services and the Cumberland School Department.

My signature indicates that I have read each of the following statements and understand that requests are subject to approval based on the understated conditions:

- will not cause a student overload on the bus in question;
- will not cause additional time to accrue to a bus run;
- will not cause additional mileage to accrue to the bus in question;
- will not cause the rescheduling of a bus route or the addition of bus stops to the bus in question;
- will not cause a student to be bused to/from a location outside his/her designated school attendance area.

Please scan to the Transportation Office and allow five (5) business days to process your request. PLEASE PRINT:

Student Name _____ Grade in September 2022: _____

Home Address: _____ Home Phone _____

Emergency Contact: Name: _____ Phone _____

- Preschool Center Ashton B. F. Norton Garvin School Community JJM Cumberland Hill
- McCourt Middle Middle School North Cumberland
- (check one): Cumberland High School Other (please specify) _____

I am requesting a change of address for transportation purposes only as indicated on the line below

Check time of day that change is applicable: AM only PM only AM and PM
 End of AM Preschool Start of PM Preschool

Alternate Address: _____

Date: _____

Parent/Guardian Name (PLEASE PRINT) Requested Start Date: _____

Parent/Guardian Signature _____

FOR OFFICE USE ONLY (revised 5-13-16) Date Sent to Durham _____ Approved Denied

Notification Sent Date _____ Reason for denial _____ Parent Notified CSD Notified